



**City of Kenora**  
**Committee of the Whole**  
**Minutes**  
**Tuesday, November 10, 2015**  
**9:00 a.m.**  
**City Hall Council Chambers**

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**Present:** Councillor Rory McMillan, Deputy/Acting Mayor  
Councillor Dan Reynard  
Councillor Louis Roussin  
Councillor Sharon Smith  
Councillor Colin Wasacase

**Regrets:** Mayor David Canfield  
Councillor Mort Goss

**Staff:** Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk

**A. Public Information Notices**

**As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its November 17, 2015 meeting:-**

- Amend the 2015 Operating & Capital Budget to increase the issue of long term debt in the amount of \$398,615 to offset the cost of the Keewatin Memorial Arena rehabilitation
  - Amend the 2015 Operating & Capital Budget to withdraw funds from the Kenora Recreation Centre Reserve in the amount of \$81,125 plus applicable taxes to offset the cost of the purchase and servicing of the Dectron unit
  - Approve the Ministerial modification and City-initiated modifications to the City of Kenora Official Plan (May 19, 2015)

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.5 regarding reference to Policing services within the City of Kenora as it relates to his spouse who is a member of the Police Services Board and this report reflects costs attributed to Police Services.

**C. Confirmation of Previous Committee Minutes**

**Resolution #1 - Moved by Councillor S. Smith, Seconded by D. Reynard & Carried:**

That the Minutes from the last regular Committee of the Whole Meeting held October 13, 2015 and a special Committee of the Whole October 20, 2015 be confirmed as written and filed.

## **D. Deputations/Presentations**

### **Megan Shewfelt & Alyssa Edison, Kenora Women's Hockey League**

- The reason for their deputation is there are a few groups who are disadvantaged in the ice allocation system currently being used. There is inequitable ice time allocation for male and female user groups. Their group meets Saturday nights at 9:00 p.m. in Keewatin and now only have 12 women registered due to the ice allocation time they are given. Enrollment has decreased each year when the time slot was moved to Saturday night. There is currently sixteen adult ice times in Kenora and Keewatin and two of these are to women's hockey. If some prime time was given to women's league the enrollment may increase for them but the current allotment times just don't work for women who have kids at home or for young players who have returned to the community. This number is down from 36 in 2014/15; 40 in 2013/14 and 50-60 was the average for the last decade. Non-ideal ice time is a barrier for female involvement in hockey in Kenora. In a recent survey of current and past KWHL members half of the 50+ respondents indicated that if held during 'prime' or more convenient mid-week time slots they would participate in the women's hockey league. We also have over 150 Facebook followers who have at any point in time participated in or expressed interest in KWHL. The Casey's men's league participants can play hockey on several prime ice time slots during the week; however, women's hockey is restricted to one inconvenient ice time that is damaging to their membership. If the KWHL was allocated a 'prime' ice time consistently (i.e., one a week; or every other week) it would decrease barriers to involvement and allow the league to engage new participants and re-energize past league participants who were deterred from the league by inconvenient ice times. This is important for gender equity - the process of allocating resources, programs, and decision making fairly to both males and females without any discrimination on the basis of sex and addressing any imbalances in the benefits available to males and females. Gender equity requires ensuring that everyone has access to a full range of opportunities to achieve the social, psychological and physical benefits that come from participating and leading in sport and physical activity. When looking specifically at facility allocation, this means that both females and males must have access to prime time slots and prime facilities. The life expectancy for Northwestern Ontario residents is 4 years shorter compared to the rest of Ontario (77.4 vs 81.5). Additionally, compared to the province, we have significantly higher rates of death due to circulatory diseases, and higher rates of obesity and hospitalizations due to heart attack and stroke. It is important that steps be taken, whenever possible, to create supportive environments that reduce barriers to physical activity and get Northwestern Ontario residents moving to decrease chronic diseases and improve health (NWHU 2014). A solid women's recreational hockey league will provide opportunities for young women graduating from local school hockey academies remain part of a hockey community. If these young women chose to stay in Kenora their hockey careers should not be forced to a close. The presence (or absence) of active role models, both female and male, influence women's and girl's participation in sport and physical activity (CAAWS 2012). Furthermore, KWHL provides opportunities for mothers and daughters to get involved in sport together which can enhance both the chosen sport or activity, and family relationships (CAAWS n.d.).

The KWHL recommends that the City of Kenora remove existing policy barriers, which create gender inequity. More specifically, they recommend that the current Ice Allocation Policy RS-1-1 be revised as this facility allocation policy is based on historical use or precedence, which disadvantages female user groups and new user groups. Previous user groups are given their historically held prime ice times while 'new' user groups, such as KWHL, are offered the remaining time slots with little to no flexibility or change from year to year. It was suggested that local adult regular programs - each year, new and existing user groups must verify the number of registered participants in their league and submit to the Recreation Programmer a request for five priority ice times that they would prefer for the season. The Recreation Programmer will then allocate ice time amongst the various groups in a manner which is proportionate to the number of participants in each sport or gender; favours those user groups who have a good payment record and have met fee deadlines; satisfies as many priority ice time requests as possible; and distributes ice time fairly and equitably between the various user groups.

Acting/Deputy Mayor McMillan thanked the delegation for their deputation and a copy of their presentation was left with the Clerk for record.

## **E. Reports:**

### **1. Business Administration**

**Councillor R. McMillan – Chair**

#### **1.1 2016 Council Meeting Schedule**

**Recommendation:**

That Council hereby accepts the 2016 Council meeting calendar as presented; and further

That given the dates established are as a result of the George Cuff report the calendar may be amended as deemed necessary.

**Discussion:** Council agreed that they do not wish to see 3 months with no Committee of the Whole so these meeting months would be put back in to complete a full meeting series. They like to have the two week gap between Committee of the Whole and Council to allow for more time to ponder the decisions and gather more information if needed. A revised calendar will be sent out by the Clerk.

**Recommendation Approved.**

#### **1.2 BIZ Appointments**

**Recommendation:**

That Council of the City of Kenora hereby appoints the following members to the Kenora Business Improvement Zone (BIZ) Committee for a term at the pleasure of Council:

Shelley McCool  
Jade Lorimer  
Carla Devlin-Scott  
Darell Plummer ; and further

That the following appointments to the BIZ Committee are hereby repealed:

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Lisa Lyle  
Jen Hall  
Nathan Finlay

**Discussion:** It was questioned if the Kenora Chamber of Commerce and the BIZ work together and it was identified that the Executive of the BIZ and Chamber are now moving towards working together moving forward with representatives on both boards to work in closer synergies.

**Recommendation Approved.**

### **1.3 Fence Bylaw**

**Recommendation:**

That Council hereby authorizes a new Fence Bylaw which regulates the erection and maintenance of fences in the City of Kenora; and further

That bylaw number 94-2006 and bylaw number 31-2014 be hereby repealed.

**Recommendation Approved.**

### **1.4 Rotation of Council Committee Appointments**

**Discussion:** It was determined that this will come back for Council consideration of the various committees that would be included for December. There are some appointments that would need to remain for consistency. It was stressed that it is important that each Councillor share information from committees that they sit on with other members of Council. The onus should be on members of Council to report to other members of Council the important issues coming from committees that are represented by various members.

### **1.5 September 2015 Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as September 30, 2015.

**Recommendation Approved.**

### **1.6 Water & Wastewater Long Range Financial Plan**

**Recommendation:**

That Council hereby approves the Water and Wastewater Long Range Financial Plan Forecast as required under the Safe Drinking Water Act and Ontario Regulation 453/07.

**Discussion:** Council had the opportunity to ask BMA questions yesterday during the special Committee of the Whole presentation. We are only required to do the water portion for the reporting to the province on this long range financial plan, however, the City chooses to include wastewater. BMA has come back to the City with a 6 year long range plan to start to address the infrastructure deficit. We are looking at \$3.6 M annual requirement however revenues are significantly lower than this. There are opportunities to look at down the road for rates between residential, industrial, and commercial rates. The long range financial plan is not a budget and there are still opportunities for Council to make the decision on the rate increases annually through the budget process.

## **Recommendation Approved.**

### **1.7 Water & Sewer Rate Increase**

#### **Recommendation:**

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 21, 2011, the 2016 water and sewer rates be increased by 10% over the 2015 rates; and further

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges bylaw to increase water and sewer rates by 10%; and further

That Council gives three readings to a by-law for this purpose; and further

That these rates shall take effect and come into force on January 1, 2016.

**Discussion:** Efficiencies are important within the water and sewer department. It is difficult to keep increasing rates as we need to find a balance of how we address the rates and deficit we face.

## **Recommendation Approved.**

### **1.8 Canada Games Council Appointment**

#### **Recommendation:**

That Council of the City of Kenora hereby appoints Dan Reynard as the Council Representative to sit on the 2017 Canada Summer Games Internal Organizing Committee.

## **Recommendation Approved.**

## **2. Community Services**

**Councillor D. Reynard, Chair**

### **2.1 KMA Rehabilitation Budget Amendment**

#### **Recommendation:**

That Council hereby approves an additional allocation of \$398,615 to be funded by increasing the issuance of long term debt for the costs associated with the required renovation of the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its November 17, 2015 meeting to increase the issue of long term debt in the amount of \$398,615 to offset the cost of this project; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

**Discussion:** The direct contract work related to the general contractors scope of work is valued at \$990,157.10 which translates into an over expenditure in the amount of \$39,119.70. Of this \$39,119.70 figure, 53% or \$20,781.42 is attributed to addressing an

unforeseen electrical issue as the main electrical feed in the arena was severed when saw cutting the arena floor during the removal of the former concrete ice pad. Shifting of the ice surface to relocate the players and penalty boxes to the spectator side was completed and initially a lack of detail was included in the tender and decisions made for this work with the contractor to accommodate the change were made after the contractor mobilized, which the contractor made apparent they included insufficient pricing for this scope of work, which ranged from the perimeter concrete apron/curbs to the associated reinforcing. There were other costs associated with the project the fell outside of the contract as well.

**Recommendation Approved.**

**2.2 Kenora Recreation Centre Dectron Budget Amendment**

**Recommendation:**

That Council hereby approves an additional allocation of \$81,125 plus applicable taxes to be funded through the Kenora Recreation Centre Reserve for the purchase and servicing of the Dectron Unit; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its November 17, 2015 meeting to withdraw funds from the Kenora Recreation Centre Reserve in the amount of \$81,125 plus applicable taxes to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

**Discussion:** This was signed off as an emergency purchase as we are currently operating without out it and it captures about 3,000 litres of water out of the air every day. It has been in budget since 2013 with a replacement in 2016 but the system failed before the scheduled replacement.

**Recommendation Approved.**

**3. Economic Development**  
Councillor M. Goss, Chair

**No Reports**

**4. Emergency Services**  
Councillor C. Wasacase, Chair

**4.1 CEMC Appointment**

**Recommendation:**

That Council gives three readings to a bylaw to appoint Todd Skene as the Community Emergency Management Coordinator (CEMC) for the City of Kenora; and further

That Council reappoints Bruce Graham, Risk Management and Loss Prevention Officer as the Alternate Community Emergency Management Coordinator for the City of Kenora; and further

That Council reappoints Fire & Emergency Services Captain Larry Cottam as the second Alternate Community Emergency Management Coordinator for the City of Kenora; and further

That By-Law Number 82-2013 be hereby repealed.

**Recommendation Approved.**

## **5. Operations**

**Councillor L. Roussin, Chair**

### **5.1 Grinder Pumps**

**Recommendation:**

Whereas one of the direct recommendations from the organizational review, a full review of the grinder pump operation has been conducted by the Operations Department; and

Whereas staff have closely considered and weighed the various options that are in the long term best interest of the City of Kenora; and

Whereas additional information was received from residents following the review, with a suggested option for the City to maintain all grinder pumps but charge a flat fee for service;

Now therefore be it Resolved that Council hereby accepts a modified option number three "Homeowner pays a flat maintenance fee of \$250 for service equitable to administrative costs", as being the best option for the City and homeowner, as the solution is fair and equitable to both property owners and the City; and further

That Council directs City administration to proceed with increasing the staffing complement by two additional Water & Sewer Repairmen as per the organizational review recommendation.

**Discussion:** Report indicates there are 350 grinder pumps around the City. On an annual basis in the past there have been 15-20 pumps replaced. It is questioned whether that amount of workload justifies two positions. The BMA recommendation is to either reduce workload or to increase staff in the water and sewer department. It is the current staff level for 65 pumping stations, the grinder pumps and all other water works and not directly just the grinder pumps. There have been recommendations over the years to increase staff in the water and sewer department and it has been tied to the grinder pumps only because it reflects the workload in the department. The BMA analysis is that we need two additional staff if we are maintaining workload in that department, such as the grinder pumps, but it has been understaffed for years and needs a staffing increase. The \$250 maintenance fee would be charged for a call out on a failed pump.

Council suggested that we split out the report to reflect the decision on the \$250 maintenance fee, and one decision on the staffing. Council is seeking a City policy to be attached to this. The fee is for service outside of regular maintenance, and suggested that a maintenance program needs to be put in place.

Council directed to amend the second resolution to support one staff member and the CAO will look at the immediate need and wait for a report for any additional staff in the department. The BMA report indicated we need more staffing in this department, and it will be up to administration to demonstrate evidence to this need.

**Amended Recommendation:**

Whereas one of the direct recommendations from the organizational review, a full review of the grinder pump operation has been conducted by the Operations Department; and

Whereas staff have closely considered and weighed the various options that are in the long term best interest of the City of Kenora; and

Whereas additional information was received from residents following the review, with a suggested option for the City to maintain all grinder pumps but charge a flat fee for service;

Now therefore be it Resolved that Council hereby accepts a modified option number three "Homeowner pays a flat maintenance fee of \$250 per call for service equitable to administrative costs", as being the best option for the City and homeowner, as the solution is fair and equitable to both property owners and the City.

**Recommendation Approved.****Amended Recommendation:**

That Council directs City administration to proceed with increasing the staffing complement by one additional Water & Sewer Repairmen as per the organizational review recommendation.

**Recommendation Approved.**

## **6. Property & Planning**

**Councillor S. Smith, Chair**

### **6.1 Official Plan Modifications**

**Recommendation:**

That Council hereby approves the Ministerial Modifications and City-initiated Modifications to the City of Kenora Official Plan (May 19, 2015) now under review by the Ministry of Municipal Affairs and Housing.

**Discussion:** Section 26 of the Planning Act requires that official plans be reviewed at least every five years, while zoning by-laws must be revised within three years after a new official plan is in effect. The current City of Kenora Official Plan and Zoning By-law came into effect on August 19, 2010. In the Spring 2014, the City of Kenora initiated the five-year review of its Official Plan as mandated by the Planning Act. The Official Plan was adopted by Council in May, 2015 and was subsequently forwarded to the Ministry of Municipal Affairs and Housing for approval. The Ministry has returned the Official Plan with thirteen modifications which now requires further Council approval.

**Recommendation Approved.**

## **F. Other**

- Councillor Smith reminded the public to attend the open house on the Norman Park/Keewatin Beach community consultation being held at Discovery Centre November 18th
- Events Centre open house at Kenora Recreation Centre tonight – 6:30-8:30 p.m.



## **G. Proclamations**

Deputy Mayor McMillan then read the following proclamations:

- **Medical Radiation Technologists' Week**
- **National Addiction Awareness Week**
- **Louis Riehl Day**

## **H. Next Meeting**

- Tuesday, December 8, 2015

## **I. Adjourn to Closed**

**Resolution #2 - Moved by Councillor S. Smith, Seconded by D. Reynard & Carried:**

That Council now adjourn to a closed session at 11:51 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, the Closed Session will discuss items pertaining to the following:-

- i) **A proposed or Pending Acquisition or Disposition of Land (1 matter)**
- ii) **Personal Matter about an Identifiable Individual (4 matters)**
- iii) **Labour Relations (1 matter)**

## **J. Reconvene to Open Meeting**

Council reconvenes to open session at 12:56 p.m. with the following reports from its closed session:-

### **Request to Purchase Municipal Property – 200 Woodfield Drive**

#### **Recommendation:**

That staff be directed to advise the applicant that the City of Kenora will not declare lands abutting 23M890 LOT 96 as surplus as the lands may be required for future road/lot/parkland development; and further

That the property owner be directed to remove the structures/material, etc. from the municipal property; and further

That the Roads Supervisor be requested to take the steps necessary to close access from Pine Portage Road to the municipal property in question.

### **Heritage Kenora Committee Appointment**

#### **Recommendation:**

That Council of the City of Kenora hereby appoints Charles Randolph Jackson to the Heritage Kenora Committee for the term at the pleasure of Council.

## **K. Close Meeting**

Meeting adjourned at 12:57 p.m.